



**EL PASO COUNTY TORNILLO WATER IMPROVEMENT DISTRICT**  
**Board Room, 19225 Highland St., Tornillo, TX 79853, El Paso County, Texas**  
**September 19, 2019, 6:00 p.m.**

**AGENDA**

1. Roll call, determination of quorum, call meeting to order.
2. Open Forum. Public comment may be made on a posted item on today's agenda, or a specific question requesting factual information, which may briefly be answered. A time limit will be observed.
3. Consider and take action of approval of the August 22, 2019 regular meeting.
4. Briefing and discussion of office, and water and wastewater projects.
5. Discussion and action of engagement of Bixler and Company, LLP, Certified Public Accountants to accomplish annual audit services with a contract amount not to exceed \$11,895.00.
6. Discussion and action of insurance coverage through Texas Municipal League Intergovernmental Risk Pool for FY 2019-2020 for cost of: Workers' Compensation \$4,254.00, Liability Fund \$4,838.00, and Property Fund \$21,782.00.
7. Discussion and action of one year bond coverage through Victor O. Schinnerer & Co. for Board of Directors \$10,000.00 coverage each, invoice #S1778481 for \$280.00.
8. Discussion and action of one year bond coverage through Victor O. Schinnerer & Co. for office administrative staff \$10,000.00 coverage/\$50.00 a year for each person, invoices #S1778437 for \$50.00, #1778438 for \$50.00, and #S1778482 for \$50.00.
9. Discussion and action of ratification of wireless network installation in District premises Plan B Networks, Inc. invoice #17633 for \$6,759.00.
10. Review of the August 2019 financial records.
11. Discussion and action to amend FY 2018-2019 budget.
12. Executive Session. The Board of Directors of the El Paso County Tornillo Water Improvement District (the "District") may retire into EXECUTIVE SESSION pursuant to the Texas Government Code, Chapter 551, Subchapter D, to discuss any of the following: (The items listed below are matters of the sort routinely discussed in Executive Session, but the Board may move to Executive Session any of the items on this agenda, consistent with the terms of the Open Meetings Act.) The

Board will return to open session to take any final action and may also, at any time during the meeting, bring forward any of the following items for public discussion, as appropriate.

a. Section 551.074 Personnel Matters.

13. Discussion and action of Assistant Business Manager position.

14. Adjourn.

I, Hugo J. Almanza, (915) 764-2966, hereby certify I have instructed that the above notice of meeting be posted at least 72 hours before the scheduled time of the meeting 1) in a place convenient to the public in the District's administrative office and 2) that a notice of the meeting be provided to the El Paso County Clerk for posting, in accordance with the Texas Open Meetings Act.

In this Notice of Open Meeting, the posting of an agenda item as a matter to be discussed in open session is not intended to limit or require discussion of that matter in open session if it is otherwise appropriate to discuss the matter in executive session. If, during the discussion of any Agenda item, a matter is raised that is appropriate for discussion in executive session the Board may, as permitted by law, adjourn into executive session to deliberate on the matter.

The posting of an agenda item as a matter of law to be discussed in executive session is not intended to limit or require discussion of that matter in executive session. The Board may discuss in open session any matter for which notice has been given in this Notice of Open Meeting, including an agenda item posted for executive session. In no event, however, will the Board take action on any agenda item in executive session, whether it is posted for open or executive session.