



**EL PASO COUNTY TORNILLO WATER IMPROVEMENT DISTRICT
Board Room, 19225 Highland St., Tornillo, TX 79853, El Paso County, Texas
October 17, 2019, 6:00 p.m.**

AGENDA

1. Roll call, determination of quorum, call meeting to order.
2. Open Forum. Public comment may be made on a posted item on today's agenda, or a specific question requesting factual information, which may briefly be answered. A time limit will be observed.
3. Consider and take action of approval of the September 19, 2019 regular meeting.
4. Briefing and discussion of office, and water and wastewater projects.
5. Discussion and action of renewal of University Lands Commercial Lease #10242 for ten year term for \$7,500.00.
6. Discussion and action of Brown and Caldwell invoice #57353379 Final for the 10 inch Waterline Relocation Project.
7. Discussion and action of Kemp Smith invoice #494645 for \$20.00 for professional services.
8. Discussion and consideration of purchase of property at 550 O.T. Smith Road, Tornillo, TX for new office.
9. Discussion and action of current office construction improvements to roof and to make bathroom ADA accessible.
10. Review of the September 2019 financial records.
11. Executive Session. The Board of Directors of the El Paso County Tornillo Water Improvement District (the "District") may retire into EXECUTIVE SESSION pursuant to the Texas Government Code, Chapter 551, Subchapter D, to discuss any of the following: (The items listed below are matters of the sort routinely discussed in Executive Session, but the Board may move to Executive Session any of the items on this agenda, consistent with the terms of the Open Meetings Act.) The Board will return to open session to take any final action and may also, at any time during the meeting, bring forward any of the following items for public discussion, as appropriate.
 - a. Section 551.074 Personnel Matters
12. Discussion and action to amend the Employee Sick Leave policy.

13. Adjourn.

I, Hugo J. Almanza, (915) 764-2966, hereby certify I have instructed that the above notice of meeting be posted at least 72 hours before the scheduled time of the meeting 1) in a place convenient to the public in the District's administrative office and 2) that a notice of the meeting be provided to the El Paso County Clerk for posting, in accordance with the Texas Open Meetings Act.

In this Notice of Open Meeting, the posting of an agenda item as a matter to be discussed in open session is not intended to limit or require discussion of that matter in open session if it is otherwise appropriate to discuss the matter in executive session. If, during the discussion of any Agenda item, a matter is raised that is appropriate for discussion in executive session the Board may, as permitted by law, adjourn into executive session to deliberate on the matter.

The posting of an agenda item as a matter of law to be discussed in executive session is not intended to limit or require discussion of that matter in executive session. The Board may discuss in open session any matter for which notice has been given in this Notice of Open Meeting, including an agenda item posted for executive session. In no event, however, will the Board take action on any agenda item in executive session, whether it is posted for open or executive session.