



EL PASO COUNTY TORNILLO WATER IMPROVEMENT DISTRICT
19225 Highland St, Tornillo, TX, El Paso County Texas

BOARD OF DIRECTORS
October 5, 2023
6:00 p.m.

AGENDA

1. Roll call, determination of quorum, call meeting to order.
2. Open Forum: Public comments may be made on a posted item on today's agenda, or a specific question requesting factual information, which may briefly be answered. A time limit will be observed.

CONSENT AGENDA

3. Consider and approve the minutes of August 31, 2023, Board meeting and Public Hearing on proposed tax rate.
4. Consider and approve ratification of West Texas Industrial Contractors, LLC invoices #562, 945, 108, 589.

#562 \$3,700.00 Removal of two 8" Valves and two 8" bulb valves at WWP Lift Station.
#945 \$2,500.00 Nuts and Bolt Replacement at WWP Lift Station.
#108 \$1,780.00 Grit Seal at WWP Lift Station.
#589 \$15,006.25 Shut off valve at WWP for maintenance.
5. Consider and approve ratification of Neweldex General Contractors LLC estimate #1197

#1197 \$2,290.00 2 doors for WWP to protect equipment housed at heavy equipment porch.
6. Consider and approve ratification of El Paso Phoenix Pumps, Inc. quote #2023-0824AB, #2023-0828MB6

#2023-0824AB \$9,565.00 Replacement pump at WWP.
#2023-0828MB6 \$10,080.00 Replacement pump at WWP.
7. Consider and approve ratification of Xylem Water Solution U.S.A, Inc. voucher #849331.

#849331 \$8,221.80 for UV Light replacement at WWP.

8. Consider and approve ratification of allowing Brown & Caldwell and NADB to use our projects at the Texas Water 2024 conference.
9. Consider and approve ratification of Sun City Winnelson Co. Quote #0064765
#0064765 \$5,682.86 for isolation valve at WWP (Bar Screens).
10. Consider and approve ratification of Dell Technologies Quote #3000161316169.3
#3000161316169.3 \$3,426.33 for new computers at main office.

REGULAR AGENDA

11. Discussion and action of new electrical work at main office Caldwell Quote.
Caldwell Electrical Contractors Inc. Quote \$1,235.00
12. Discussion and action of disclosure agreement to engage Hilltop Securities Inc. as disclosure agent.
\$3,500.00 per year for assistance in preparation and distribution of each annual report and assistance in distribution of audited financial statements, filing reports in EMMA, and material event notice filings or \$1,500.00 per year for assistance in distribution of audited financial statements, filing with EMMA, and material even notice filings. Hilltop Securities Inc. is our current financial advisor.
13. Discussion and action of Alamo Auto Supply Quote #01EW0481.
#01EW0481 \$5,074.87 for towing upgrade for Ford F-150 Utility Truck. Truck cannot handle towing capacity for new generator as is. Other option: New truck that can handle towing capacity and has wiring fit for new generator.
14. Discussion and Action of Huber Technology Quote #71004210/V1.
Quote #71014210/V1 \$29,396.24 for replacement of Huber grit screw at WWP.
15. Executive Session. The Board of Directors of the El Paso County Tornillo Water Improvement District (the "District") may retire into EXECUTIVE SESSION pursuant to the Texas Government Code, Chapter 551, Subchapter D, to discuss any of the following: (The items listed below are matters of the sort routinely discussed in Executive Session, but the Board may move to Executive Session any of the items on this agenda, consistent with the terms of the Open Meetings Act.) The Board will return to open session to take any final action and may also, at any time during the meeting, bring forward any of the following items for public discussion, as appropriate.

Section 551.074. Personnel Matters
16. Management Report:

-Water/wastewater and office projects.

-Financial reports

17. Adjourn.

I, Marlena Hernandez, (915) 764-2966, hereby certify this notice of meeting was posted at least 72 hours before the scheduled time of the meeting 1) in a place convenient to the public in the District's administrative office and 2) that a notice of the meeting was placed on the District's website at epctwid.com in accordance with the Texas Open Meetings Act.

In this Notice of Open Meeting, the posting of an agenda item as a matter to be discussed in open session is not intended to limit or require discussion of that matter in open session if it is otherwise appropriate to discuss the matter in executive session. If, during the discussion of any Agenda item, a matter is raised that is appropriate for discussion in executive session the Board may, as permitted by law, adjourn into executive session to deliberate on the matter.

The posting of an agenda item as a matter of law to be discussed in executive session is not intended to limit or require discussion of that matter in executive session. The Board may discuss in open session any matter for which notice has been given in this Notice of Open Meeting, including an agenda item posted for executive session. In no event, however, will the Board take action on any agenda item in executive session, whether it is posted for open or executive session.