



**EL PASO COUNTY TORNILLO WATER IMPROVEMENT DISTRICT**  
**19225 Highland St., Tornillo, TX 79853, El Paso County, Texas**  
**Board Room**  
**January 17, 2019, 6:00 p.m.**

**AGENDA**

1. Roll call, determination of quorum, call meeting to order.
2. Take action on appointment for Board Director Place 2 and administer Statement of Appointed/Elected Officer for District Board appointments, and Oath of Office.
3. Open Forum. Public comment may be made on a posted item on today's agenda; or a specific question requesting factual information, which may briefly be answered. A time limit will be observed.
4. Consider and take action of approval of the following meeting minutes:
  1. November 29, 2018 Regular Meeting
5. Briefing and discussion of water and wastewater projects. Brown and Caldwell and District Staff report.
6. Discussion and action of the audited financial statements for fiscal year ending September 30, 2018.
7. Discussion and action of ratification of Change Order #001 for \$3,848.24 for street cut permit cost difference for the 10" Waterline Relocation Project.
8. Discussion and action of ratification of Spartan Construction of TX, Inc. Invoice No. 1 for \$31,148.01 for the 10" Waterline Relocation Project.
9. Discussion and action of Spartan Construction of TX, Inc. Invoice No. 2 for \$51,118.86 for the 10" Waterline Relocation Project.
10. Discussion and action of Brown and Caldwell invoice #57333113 for \$8,245.34 for the USDA Water Improvements Project.
11. Discussion and action of Brown and Caldwell invoice #57330915 for \$1,271.36 for the 10" Waterline Relocation Project.
12. Discussion and action of Kemp Smith invoices #486137 for \$657.50 for professional services.
13. Discussion and action of ratification of Pierce, Little & Madrid, P.C. invoice #16414 for \$650.30 for professional services regarding Port of Entry Interlocal Agreement.

14. Discussion and action of Pierce & Madrid, P.C. invoice #16467 for \$50.00 for professional services regarding Port of Entry Interlocal Agreement.
15. Review of the November and December 2018 financial records.
16. Executive Session. The Board of Directors of the El Paso County Tornillo Water Improvement District (the "Board") may retire into EXECUTIVE SESSION pursuant to the Texas Government Code, Chapter 551, subchapter D, to discuss the following: (The items listed below are matters of the sort routinely discussed in Executive Session, but the Board may move to Executive Session any of the items on this agenda, consistent with the terms of the Open Meetings Act.) The Board will return to open session to take any final action and may also, at any time during the meeting, bring forward any of the following items for public discussion, as appropriate. -- Discussion regarding Interlocal Agreement among the El Paso County Tornillo Water Improvement District (the "District"), the El Paso County Lower Valley Water District, and the County of El Paso for the provision of out of District wastewater collection, treatment, and disposal services related to the Tornillo-Guadalupe Port of Entry.
17. Discussion and action to retain Pierce & Madrid, P.C., or Legal Counsel Ryan Little who transferred to a new law firm, or request the District file from Pierce & Madrid, P.C. to seek different legal counsel for professional services regarding the Port of Entry Interlocal Agreement.
18. Discussion and action of request from Lower Valley Water District to waive the late fees on the wastewater service invoice.
19. Adjourn.

I, Hugo J. Almanza, (915) 764-2966, hereby certify I have instructed that the above notice of meeting be posted at least 72 hours before the scheduled time of the meeting 1) in a place convenient to the public in the District's administrative office and 2) that a notice of the meeting be provided to the El Paso County Clerk for posting, in accordance with the Texas Open Meetings Act.

In this Notice of Open Meeting, the posting of an agenda item as a matter to be discussed in open session is not intended to limit or require discussion of that matter in open session if it is otherwise appropriate to discuss the matter in executive session. If, during the discussion of any Agenda item, a matter is raised that is appropriate for discussion in executive session the Board may, as permitted by law, adjourn into executive session to deliberate on the matter.

The posting of an agenda item as a matter of law to be discussed in executive session is not intended to limit or require discussion of that matter in executive session. The Board may discuss in open session any matter for which notice has been given in this Notice of Open Meeting, including an agenda item posted for executive session. In no event, however, will the Board take action on any agenda item in executive session, whether it is posted for open or executive session.