



EL PASO COUNTY TORNILLO WATER IMPROVEMENT DISTRICT

**19210 Cobb Ave., W.E. Neil Service Center Board Room,
Tornillo, TX, El Paso County, Texas**

<https://us06web.zoom.us/j/87871184135?pwd=4qdd0jeFAbHTYzFJGNZ94E19FqcbT5.1>

BOARD OF DIRECTORS

August 29, 2024

7:00 p.m.

AGENDA

1. Roll call, determination of quorum, call meeting to order.
2. Open Forum: Public comments may be made on a posted item on today's agenda, or a specific question requesting factual information, which may briefly be answered. A time limit will be observed.

CONSENT AGENDA

3. Consider and approve the minutes of July 25, 2024, Board meeting.
4. Consider and approve ratification of Kemp Smith Law Invoice #635836.
Invoice #635836 \$935.00 for review of Drought Contingency Plan and Water Conservation Plan.
5. Consider and approve ratification of Pena Briones McDaniel & Co. PC Invoice #1000009091.
Invoice #1000009091 \$490.00 for review and help with USDA Form RD 442-3 for fiscal year 2023.
6. Consider and approve ratification of Brown and Caldwell Invoices #57532226 & #57529549.
Invoice #57532226 \$103,199.76 & Invoice #57529549 \$4,864.40 for final design for wastewater expansion project.

REGULAR AGENDA

7. Discussion and action of entering Tornillo ISD Homecoming parade on September 18, 2024.
8. Discussion and action of allowing handout from El Paso County to be handed out in our office.
9. Discussion and action of On Call Agreement renewal with Brown and Caldwell. 2-year renewal in the amount of \$25,000.00. August 22, 2024- August 22, 2026.
10. Discussion and Action of 120 Water Quote.

Quote \$2,569.52 for adding module to current application to allow designing and sending out letters or postcards for Lead and Copper compliance from TCEQ.
11. Discussion and Action of applying for funding/grants from USDA RD and/or El Paso County for New Water Storage Tank at Arsenic Treatment Plant.
12. Discussion and Action of applying for funding for a Preliminary Engineering Report.
13. Discussion of Wastewater plant refurbishment (sandblast, debris removal, painting of other side of plant) estimate #866, #858, JB&H quote.

West Texas Industrial Contractors, LLC #866 \$21,000.00 remove dirt from basin + labor + repairs.
Wesst Texas Industrial Contractors, LLC #858 \$29,800.00 power wash basin and paint. (Tornillo supplies paint)
JB &H quote \$47,000.00 sandblast and paint basin (no repairs or cleaning)
14. Discussion and action of choosing truck sale recipient.
15. Discussion of proposed Fiscal year 2024-2025 revenue and expenditure budget, water and wastewater rates and fees, and proposed tax rate for tax year 2025.
16. Discussion and action of attaining new Information Technology Company.

Spectrum Technologies \$999.14/monthly
Mission Valley Communications \$75.00/hourly
Varay Managed\$1,401.28/monthly \$900/one time startup fee
ESEI Silver \$532.24 monthly Gold \$662.71 monthly
17. Discussion and action of attaining new Billing Program provider.

Munibilling \$7,090.00/start up fees \$874.00/monthly
Edmunds Gov. Tech \$10,000/onetime fee \$14,000/yearly fees
Paymentus \$0.00 Equipment \$395-\$690
18. Discussion and action of auditor Pena Briones McDaniel & Co Engagement Letter for year ended September 30, 2024. Estimated Cost TBD.
19. Executive Session. The Board of Directors of the El Paso County Tornillo Water Improvement District (the “District”) may retire into EXECUTIVE SESSION pursuant to the Texas Government

Code, Chapter 551, Subchapter D, to discuss any of the following: (The items listed below are matters of the sort routinely discussed in Executive Session, but the Board may move to Executive Session any of the items on this agenda, consistent with the terms of the Open Meetings Act.) The Board will return to open session to take any final action and may also, at any time during the meeting, bring forward any of the following items for public discussion, as appropriate.

Section 551.074. Personnel Matters

20. Discussion and action of District Board reorganization.
21. Management Report:
 - Water/wastewater and office projects.
 - Financial reports
22. Adjourn.

I, Marlena Hernandez, (915) 764-2966, hereby certify this notice of meeting was posted at least 72 hours before the scheduled time of the meeting 1) in a place convenient to the public in the District's administrative office and 2) that a notice of the meeting was placed on the District's website at epctwid.com in accordance with the Texas Open Meetings Act.

In this Notice of Open Meeting, the posting of an agenda item as a matter to be discussed in open session is not intended to limit or require discussion of that matter in open session if it is otherwise appropriate to discuss the matter in executive session. If, during the discussion of any Agenda item, a matter is raised that is appropriate for discussion in executive session the Board may, as permitted by law, adjourn into executive session to deliberate on the matter.

The posting of an agenda item as a matter of law to be discussed in executive session is not intended to limit or require discussion of that matter in executive session. The Board may discuss in open session any matter for which notice has been given in this Notice of Open Meeting, including an agenda item posted for executive session. In no event, however, will the Board take action on any agenda item in executive session, whether it is posted for open or executive session.