



**EL PASO COUNTY TORNILLO WATER IMPROVEMENT DISTRICT  
19225 Highland, Tornillo, Texas 79853, El Paso County Texas**

**BOARD OF DIRECTORS  
July 21, 2022  
6:00 p.m.**

**AGENDA**

1. Roll call, determination of quorum, call meeting to order.
2. Open Forum: Public comment may be made on a posted item on today's agenda, or a specific question requesting factual information, which may briefly be answered. A time limit will be observed.

**CONSENT AGENDA**

3. Consider and approve the minutes of August 19, 2021, Board meeting.
4. Discussion of transfer of USDA Debt Service Reserve and USDA SLAR Reserve bank accounts from PNC formerly BBVA to West Star Bank.
5. Discussion of transfer \$450,000.00 from PNC General Money Market account to West Star Bank CD. CD Matures on 11/28/2022 at 0.10%.
6. Discussion of Chase Bank account closures on accounts #708039719 (\$15,927.77) & #708039180 (\$47,424.37). Amounts transferred along with \$36,647.86 from WSB General account to West Star Bank CD in the amount of \$100,000.00. CD Matures on 11/13/2022 at 0.10%.
7. Discussion of On Call Agreement renewal with Brown and Caldwell. 2-year renewal in the amount of \$25,000.00. February 20, 2022- February 20, 2024.
8. Discussion of Bain Construction Quote:  
\$178,500.00 for Henderson Manhole Replacement
9. Discussion of Secure Vision of America, Inc. invoice:  
#4256 for \$19265.50.00 for 100 meters
10. Discussion of West Texas Industrial Contractors, LLC invoice:  
#000298 for \$7,950.00 for new roof at main office (19225 Highland St., Tornillo, TX 79853).  
#000299 for \$8,900.00 for canopy shade for new generator at waste treatment plant.  
#000300 for \$2,900.00 for painting the outside of well #2.  
#000620 & #00621 for \$12,900.00 for painting inside of main office.

#000344 for \$4200.00 for WWP Evaporative Cooler Base.

11. Discussion of Texas Tank Services invoice:  
-#2912 for \$7,474.00 for Tornillo Water System Well #2 sandblasting material and delivery.
12. Discussion of Public Hearing on Proposed Tax Rate.  
Date: TBD  
Time: 6pm
13. Discussion of Kendrick Electric Corporation invoice:  
-#21711-18022 for \$4,736.00 for Tornillo Water System Well #5 Construction.

### **REGULAR AGENDA**

14. Discussion of proposed Fiscal year 2022-2023 revenue and expenditure budget, water and wastewater rates and fees, and proposed tax rate for tax year 2022.
15. Management Report:
  - Water/wastewater and office projects.
  - Financial reports
16. Executive Session. The Board of Directors of the El Paso County Tornillo Water Improvement District (the “District”) may retire into EXECUTIVE SESSION pursuant to the Texas Government Code, Chapter 551, Subchapter D, to discuss any of the following: (The items listed below are matters of the sort routinely discussed in Executive Session, but the Board may move to Executive Session any of the items on this agenda, consistent with the terms of the Open Meeting Act.) The meeting, bring forward any of the following items for public discussion, as appropriate.
  - a. Section 551.074      Personnel Matters
17. Discussion and action of work hours for Field Supervisor.
18. Discussion and action of promotion for new Field Supervisor Position and Assistant Field Supervisor and hourly rates.
19. Adjourn.

I, Marlena Hernandez, (915) 764-2966, hereby certify this notice of meeting was posted at least 72 hours before the scheduled time of the meeting 1) in a place convenient to the public in the District’s administrative office and 2) that a notice of the meeting was placed on the District’s website at [epctwid.com](http://epctwid.com) in accordance with the Texas Open Meetings Act.

In this Notice of Open Meeting, the posting of an agenda item as a matter to be discussed in open session is not intended to limit or require discussion of that matter in open session if it is otherwise appropriate to discuss the matter in executive

session. If, during the discussion of any Agenda item, a matter is raised that is appropriate for discussion in executive session the Board may, as permitted by law, adjourn into executive session to deliberate on the matter.

The posting of an agenda item as a matter of law to be discussed in executive session is not intended to limit or require discussion of that matter in executive session. The Board may discuss in open session any matter for which notice has been given in this Notice of Open Meeting, including an agenda item posted for executive session. In no event, however, will the Board take action on any agenda item in executive session, whether it is posted for open or executive session.