



**EL PASO COUNTY TORNILLO WATER IMPROVEMENT DISTRICT
19225 Highland St, Tornillo, TX, El Paso County Texas**

**BOARD OF DIRECTORS
May 16, 2024
7:00 p.m.**

AGENDA

1. Roll call, determination of quorum, call meeting to order.
2. Open Forum: Public comments may be made on a posted item on today's agenda, or a specific question requesting factual information, which may briefly be answered. A time limit will be observed.

CONSENT AGENDA

3. Consider and approve the minutes of April 04, 2024, Board meeting.
4. Consider and approve ratification of Kemp Smith Law Invoice #632211.

Invoice #632211 \$1,622.50 for Brown and Caldwell Agreement regarding Sewer Expansion Project.
5. Consider and approve ratification of West Star Bank Transfer from General Account to Bill Guarantee Account.

\$3,260.00 was deposited from General Account to BGD Account on March 26, 2024. Money was from check and credit card payments for Bill Guarantee Deposits.
6. Consider and approve ratification of WSB CD renewals.

WSB CD 133 in the amount of \$453,340.20 will automatically renew 05/21/2024 with a term of 180 days (six months). New maturity date TBD.

WSB CD 045 in the amount of \$101,069.43 automatically renewed 05/06/2024 with a term of 180 days (six months). New maturity date 11/02/2024.

WSB CD 469 in the amount of \$255,981.98 automatically renewed 05/02/2024 with a term of 365 days (1 year). New maturity date 05/02/2025.
7. Consider and approve ratification of Coppertail Electric, LLC Invoices #5, #6, #7, #8, & #9.

Invoice #5 \$1,800.00 troubleshooting power for well pump #2 (electrical main shorted out).

Invoice #6 \$2,5493.00 for replacing 480 volt electrical main and wiring boxes.
Invoice #7 \$649.00 for Well #2 installed second contractor and wiring for chlorine pump room.
Invoice # 8 \$750.00 Well #2 changed contractor and troubleshoot wiring.

8. Consider and approve ratification of Southwest Engines Invoices #540 & #539.

Invoice #539 \$3,381.85 for preventative maintenance on ATP generator (350 KW generator).
Invoice #540 \$3,381.85 for preventative maintenance on ATP generator (450 KW generator).

9. Consider and approve ratification of Fleet Service Solutions Estimate #1-57427.

Estimate #1-57427 \$4,168.16 for repair and maintenance of tractor.

REGULAR AGENDA

10. Discussion and action of allowing a closed public auction or private sale of 1996 GMC Truck not in use.
11. Discussion and action of changing Billing System for next fiscal year of 2024-2025.
12. Executive Session. The Board of Directors of the El Paso County Tornillo Water Improvement District (the "District") may retire into EXECUTIVE SESSION pursuant to the Texas Government Code, Chapter 551, Subchapter D, to discuss any of the following: (The items listed below are matters of the sort routinely discussed in Executive Session, but the Board may move to Executive Session any of the items on this agenda, consistent with the terms of the Open Meetings Act.) The Board will return to open session to take any final action and may also, at any time during the meeting, bring forward any of the following items for public discussion, as appropriate.

Section 551.074. Personnel Matters

13. Discussion and action of increasing salaried employees to new annual salary requirement set forth by Department of Labor.

-July 1, 2024, \$43,888.00
-January 1, 2025, \$58,656.00

14. Management Report:

- Water/wastewater and office projects.
- Financial reports

15. Adjourn.

I, Marlena Hernandez, (915) 764-2966, hereby certify this notice of meeting was posted at least 72 hours before the scheduled time of the meeting 1) in a place convenient to the public in the District's administrative office and 2) that a notice of the meeting was placed on the District's website at epctwid.com in accordance with the Texas Open Meetings Act.

In this Notice of Open Meeting, the posting of an agenda item as a matter to be discussed in open session is not intended to limit or require discussion of that matter in open session if it is otherwise appropriate to discuss the matter in executive session. If, during the discussion of any Agenda item, a matter is raised that is appropriate for discussion in executive session the Board may, as permitted by law, adjourn into executive session to deliberate on the matter.

The posting of an agenda item as a matter of law to be discussed in executive session is not intended to limit or require discussion of that matter in executive session. The Board may discuss in open session any matter for which notice has been given in this Notice of Open Meeting, including an agenda item posted for executive session. In no event, however, will the Board take action on any agenda item in executive session, whether it is posted for open or executive session.