



**EL PASO COUNTY TORNILLO WATER IMPROVEMENT DISTRICT  
19225 Highland, Tornillo, Texas 79853, El Paso County Texas**

**BOARD OF DIRECTORS**

**January 19, 2023**

**6:00 p.m.**

**AGENDA**

1. Roll call, determination of quorum, call meeting to order.
2. Open Forum: Public comment may be made on a posted item on today's agenda, or a specific question requesting factual information, which may briefly be answered. A time limit will be observed.

**CONSENT AGENDA**

3. Consider and take action of approval of the minutes of September 08, 2022, Board meeting.
4. Ratification of Resolution and Order Adopting Tax Rate 2022-2023, Certificate of Resolution, Order Cancelling General Election, and Certificate for Order Cancelling General Directors Election.
5. Ratification of Technical Assistance Agreement with North American Development Bank for Wastewater Collection System Expansion Project.
6. Ratification of E&R Pump Service Inc. invoice #14057 \$10,200 for bacteria for WWP.
7. Ratification of West Texas Industrial Contractors, LLC estimate #406 \$3,400.00 for installation of 3rd barbed wire for well #4 per TCEQ inspection.
8. Ratification of Well #2 boosters and protection for VFD's.

Sales order#00368001 Factory Mation \$2,249.90 for 2 FMX kits and 2 FMX TD400 Series AC Drive.

Invoice #003 Coyote Automation Solutions \$1,889.73, for installation of 2 VFD drives for booster pump motors.

**REGULAR AGENDA**

9. Take action on appointments for Board Director Places 2, 6, & 7. Administer Statement of Appointed/Elected Office for District Board appointments, and Oath of Office.
10. Discussion and action of Board reorganization.
11. Honor and recognize Ms. Francelia M. Vega for her years of service at EPCTWID.
12. Discussion and action of Wastewater Plant refurbishment addition of 2 drain valves (parts and labor are included in prices).  
  
West Texas Industrial Contractors, LLC Estimate # 452 \$22,800.00  
PSI Bearing and Hydraulic Service, LLC Estimate #8056 \$26,220.00  
MMAZ General Contractors, LLC Estimate #1064 \$23,300.00
13. Discussion and action of new Block Heaters from Southwest Engines at Wastewater Plant and Arsenic Treatment Plant. Sole source parts. Generators have been bypassed for emergencies.  
  
Invoice #4145 \$3,178.58 for block heaters  
Invoice #507 \$1,100.00 installation labor
14. Discussion and action of KempSmith Law agreement for legal services effective October 1, 2022.
15. Discussion and action regarding Brown and Caldwell Consulting Services Agreement for Technical Memorandum for Wastewater Collections System Expansion Project.
16. Discussion of Wastewater plant refurbishment (sandblast, debris removal, painting of empty side of plant) estimate #345, West Texas Industrial Contractors, LLC for \$26,400.00, \$5,611.00 for paint, & \$6,200.00 for hose replacement labor.
17. Discussion and action of Moises Ramos estimates:
  - \$1,800 for installation of insulation and trailer siding for main office (Done).
  - \$2,200 for fixing Well #4 rotten base
18. Discussion and action of Wisco Supply, Inc. quote #1180391 \$25,300 for Sullivan air compressor:
19. Discussion and action of new meter for Port of Entry total \$7,830.00:  
  
PureOps Quote # NQ229549 \$5,730.00 for meter.  
AB Powers proposal \$2,100.00 for installation of meter.
20. Discussion of Kinloch Equipment & Supply quote \$37,653.00 for Pacific Tek Vacuum Trailer (like Ditch Witch).
21. Discussion and action of Coyote Automation quotes for SCADA upgrades.  
  
Quote #002 \$1,760.00 for SCADA update and programing needed to comply with TCEQ license requirements.  
Estimate # 004 \$800.00 for Well #2 to connect well to SCADA system and to allow for remote control.

22. Discussion of new West Star Bank Bill Guarantee Deposit Account #8128 for \$60,000.00. The money was taken from the PNC Bill Guarantee Deposit account. PNC BGD account will be closed in the near future.
23. Management Report:
  - Water/wastewater and office projects.
  - Financial reports
24. Adjourn.

I, Marlena M. Hernandez, (915) 764-2966, hereby certify this notice of meeting was posted at least 72 hours before the scheduled time of the meeting 1) in a place convenient to the public in the District's administrative office and 2) that a notice of the meeting was placed on the District's website at [epctwid.com](http://epctwid.com) in accordance with the Texas Open Meetings Act.

In this Notice of Open Meeting, the posting of an agenda item as a matter to be discussed in open session is not intended to limit or require discussion of that matter in open session if it is otherwise appropriate to discuss the matter in executive session. If, during the discussion of any Agenda item, a matter is raised that is appropriate for discussion in executive session the Board may, as permitted by law, adjourn into executive session to deliberate on the matter.

The posting of an agenda item as a matter of law to be discussed in executive session is not intended to limit or require discussion of that matter in executive session. The Board may discuss in open session any matter for which notice has been given in this Notice of Open Meeting, including an agenda item posted for executive session. In no event, however, will the Board take action on any agenda item in executive session, whether it is posted for open or executive session.